

Sage Spitz

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Stage Management:

StarQuest International Performing Arts Competition

2019

- *Control all backstage movements, including efficient dance transitions, crew assignments, and coordination of dancers*
- *Travel nationally on a weekly basis in order to run a seamless production, by adapting to change, making swift decisions, and interacting with guests and house staff.*
- *Execute load-in and load-out procedures with responsibility for all scenic elements, such as lighting and on/off stage presentation.*

ArtsPower National Touring Theatre

2019-2020

- *Exemplify leadership through the administration of cast and crew while travelling nationally; handling of all equipment, writing reports, and running the sound board.*
- *Serve as the company manager, calling all venues to confirm production details and maintaining the schedule, while acting as the main point of contact for the tour.*

The Glass Menagerie

Breaking Through the Box Theatre Company 2018

Improvised Buffy

High Stakes Theatre Company 2018

Richard III

Blunt Ensemble 2018

- *Compose production related documents, including prompt script, rehearsal reports, production and rehearsal calendars, and performance logs.*
- *Superintend rehearsal process and act as the liaison between the cast and theatre staff.*

Arts Administrative Experience:

Events Coordination

Rider University, Lawrenceville, NJ Spring 2017

- *Formulate artistic activities and performances to be presented at a multi-arts festival.*
- *Develop schedules and marketing methods in order to promote events.*

Box Office Management

Rider University, Lawrenceville, NJ Fall 2014-Current

- *Regulate service through Seat Advisor Box Office software, and handle all cash and credit transactions.*
- *Operate computer and ticketing machines to address all needs of patrons.*

Education:

Schooling

Rider University, Lawrenceville NJ/ 3.9 GPA
BA in Arts Administration, English Writing Minor

Honors

National Honor Society member

Computer skills

Omicron Delta Kappa The National Leadership Honors Society
Excel, Word, PowerPoint, Office, SABO, Social Media proficient