

Carolyn P. Goertzel

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EDUCATION

University of Redlands

Redlands, CA

Major: Bachelor of Arts, English Literature and Theatre Arts

Graduated: December 2024

GPA: 3.802 - Dean's List (Fall 2021, Spring 2022, Fall 2022, Fall 2023, Spring 2024, Fall 2024)

Magna Cum Laude - Departmental honors in Theatre Arts

INTERNSHIP

Dash Arts Limited

London, UK

Administrative and Production Intern

January-April 2025

Researched audience groups and statistics for grant applications.

Drafted contracts for upcoming productions.

Assisted with digital and physical organization of show materials.

Assisted with search for production staff for upcoming production.

Created graphics for distribution among donors and social media.

STAGE MANAGEMENT EXPERIENCE

<i>Chick Fight</i> ^	Stage Manager	Diana Trotter, Dir	Artemis Theatre Project 2026
<i>14/48</i>	Asst. Stage Manager	Various	14/48 Projects 2026
<i>What the F!!! Home for the...</i> ^	Stage Manager	Diana Trotter, Dir	Artemis Theatre Project 2025
<i>We Call It Ballet: Sleeping ...</i> ^	Stage Manager	Skylar Burks, PM	Fever 2025
<i>The Jury Experience</i> ^	Stage Manager	Skylar Burks, PM	Fever 2025
<i>Dance With Me</i> ^	Stage Manager	Zheng Wang, Dir	Dare To Dance Seattle 2025
<i>Acts of Kindness</i>	Stage Manager	Gregory Ramos, Dir	Edinburgh Fringe 2025
<i>What The F!!! Long Hot Su...</i> ^	Stage Manager	Diana Trotter, Dir	Artemis Theatre Project 2025
<i>Acts of Kindness</i>	Stage Manager	Gregory Ramos, Dir	University of Redlands 2025
<i>A Midsummer Night's Dream</i> ^	Stage Manager	Amy J. Ferguson, Dir	Youth Theatre Northwest 2024
<i>INSPIRED BY</i>	Asst. Stage Manager	Various	Mirror Stage 2024
<i>14/48</i>	Asst. Stage Manager	Various	14/48 Projects 2024
<i>And The World Goes 'Round</i>	Stage Manager	Gregory Ramos, Dir	University of Redlands 2024
<i>Somnambulate: Dance Show</i>	Stage Manager	Kirsten Johansen, Dir	University of Redlands 2024
<i>Hansel and Gretel</i>	Stage Manager	Cindy Snyder, Dir	University of Redlands 2024
<i>Sweeney Todd</i>	Asst. Stage Manager	Gregory Ramos, Dir	University of Redlands 2023
<i>The Wolves</i>	Stage Manager	Allison Jaye, Dir	University of Redlands 2022
<i>The Legend of Georgia Mc...</i>	Asst. Stage Manager	Gregory Ramos, Dir	University of Redlands 2021

^ = Board Operator

OTHER TECHNICAL EXPERIENCE

<i>10-Minute Play Festival</i>	Director		University of Redlands 2024
<i>Constellations</i>	Director		University of Redlands 2024
<i>Real Women Have Curves</i>	Prop Designer	Gregory Ramos, Dir	University of Redlands 2024
<i>ROE</i>	Asst. Lighting Designer	Trevor Norton, LD	University of Redlands 2024
<i>Spring Play Festival</i>	Backstage Crew	Jay Arroyo, Dir	University of Redlands 2023
<i>Spring Play Festival</i>	Sound Board Operator	Gabriel Rodriguez, Dir	University of Redlands 2022

ADDITIONAL SKILLS

Technical Theatre: Programming Lights, QLab, Rigging, VectorWorks, AutoCAD, Prop Gathering, Run Sheets, Blocking Notation, Cue Calling, Music Reading

Music: Basic Piano, Basic Ukulele, Basic Guitar

Other: Video Editing, Photography, Canva, Microsoft Office, Google Suite